

Appalachian State University
[University Research Council](#)
[URC AsULearn site](#)

Approved Minutes
October 22, 2024

Meeting time: 4:00 pm - 5:00 pm

Attendance: Xiaofei Tu, Jenn McGee, Christine Hendren, Ashley Marshall, Ashlea Green, Shante' Mathes, Gary McCullough, Twila Wingrove, Gabriele Casale, Ellen Lamont, Grace Plummer, Chauntee Thrill, Alan Needle, Karen Fletcher, Becki Battista, Ashley Colquitt, Charna Howson, Elaine Berry, Dennis Guignet, Nimet Degirmencioglu, Nick Cline, Reza Foroughi

Guests: Neva Specht, Jim Webb, Jamie Russell, Katie Shoaf, Shea Tuberty, Seonwook Park, Beth Davison

Excused: Billy Armstrong

Approval of Minutes - September 17, 2024 will be voted on in November

New Business

Christine introduced Acting Provost Neva Specht as a guest for this portion of the meeting. The conversation was open in a town hall format to discuss the issues that surround impacts from Hurricane Helene.

- I. Data Recovery - Jim Webb, Chief Information Security Officer and Deputy Chief Information Officer, App State
 - A. If you had any equipment damage or data damage (external harddrive) reach out to Jim. ITS has contracts with data recovery services (cost associated with) cost can be negotiated with these firms for you.
 - B. Safest place to store data is M (shared with colleagues) or P (personal) drive, also uStor (central on campus file service - cloud backup)
 - C. If there are storage issues let ITS know.
- II. Town hall to discuss any research and creative activity related questions you may have as we move forward this semester, recovering from Hurricane Helene.
 - A. Discussion about no cost extensions for lost time - first refer researchers to their grants manager. In general, the first thing to examine is when the project is supposed to end. No cost extensions aren't requested until 90-45 days before the end date of the entire project. Specific issues would be cited as reasons to report to the funding source. There are also impacts from campus closure (slow progress on some projects/awards due to these impacts).
 1. This is essentially the same for ORI funded internal grants (URC primarily). Folks who need internal grant extensions should fill out this form if they need additional time to complete their projects for any reason

(Helene included):

<https://grs.appstate.edu/find-funding/apply-internal-grants/internal-funding-opportunities-all-colleges-departments/extension>

- B. Extensions to P&T process - extension is in discussion. Jan date needs to be upheld because of BOG review. Will be handled on a case by case basis.
- C. Freezers on back up generator in Leon Levine Hall had lack of fuel - several faculty lost years of work.
- D. Creating Lab emergency check lists are a great idea.
- E. Questions on URA should be sent to the Office of Student Research
- F. We've never been in a Condition 3 before
- G. Lots of discussion about the need for plans when under Condition 3 etc. (students, payroll)
- H. Sharing of positive responses and experiences after the storm.

Announcements

- The [Research and Creative Activity at Appalachian Event](#) will be rescheduled for the Spring
- URC Fall grant cycle extended and now due October 29
 - Each individual will review through InfoReady and meet as a panel to discuss who they would like to recommend for funding during the November 19th meeting.
 - Chairs, please remember to invite Katie Shoaf to your panel meetings so she can answer any funding questions as the administrator of the grant.

Next meeting November 19, 2024, 4:00pm

URC Grant Funding decision meeting

Adjournment at 4:52pm

Motion to Adjourn by Grace Plummer

Motion seconded by Gary McCullough.

Motion passed.