

**University Research Council**

**September 15, 2020**

**4 – 5 p.m.**

**Approved**

**Present:** Maryam Ahmed, Becki Battista, Erin Bouldin, Megen Culpepper, Elaine Berry, Beth Fiske, Soo Goh, Christine Hendren, Marie Hoepfl, Charna Howson, Alecia Jackson, Ece Karatan, Mina Min, Gary McCullough, Pam Mitchem, Andrew Monroe, Abhi Ramalingam, Twila Wingrove, Rebecca Witter

**Excused:** Karen Fletcher, Shante' Mathes

**Absent:** Andrew Caldwell

**Staff:** Kate Hoffman, Katie Howard

- Ece Karatan called the meeting to order and introductions were made.
- Faculty Members
  - Beth Fiske (2nd year at URC, 8th year at ASU) interests: student stress, trauma informed care
  - Maryam Ahmed (3rd year at URC) interests: virus host interactions, virus as anti-cancer therapy
  - Goh Soo (1st year at URC) interests: discovering pedagogy of female educators who are less well known to bring them to the forefront to be recognized
  - Alicia Jackson (5th year at URC, 18th year at ASU) interests: methodology and qualitative research that cross disciplines, gender and women studies and social science inquiry
  - Mina Min (1st year at URC, 3rd year at ASU) interests: the motivations of teachers, and social justice within instruction
  - Rebecca Witter (2nd year at URC, 5th year at ASU) interests: protected area conservation, human rights, environmental justice, and species protection
  - Megen Culpepper (1st year at URC, 6th year at ASU) interests: biochemistry, how three dimensional functions affect sulfur regulation within the global cycle
  - Andrew Monroe (2nd year at URC) interests: human moral judgement and human moral behavior
  - Erin Bouldin (2nd year at URC, 5th year at ASU) interests: disability, caregiving, support of caregivers
  - Pam Mitchem (3rd year at URC, 21 years at ASU) interests: digital scholarship

in libraries and digital humanities

- Abi Ramalingam (2nd year at URC, 3rd year at ASU) interests: equality, study policy that affects inequality

➤ Administrative Members

- Charna Howson, Director of Sponsored Programs
- Karen Fletcher, Director of Grants Resources and Services (not present)
- Twila Wingrove, Director, Research Design and Analysis, Psychology Professor (5th year at URC, 11th year at ASU) interests: legal decision making how juries make decisions regarding sexual violence
- Research Protections Director - vacant (search in progress)
  - Shante' Mathes, Acting Director (not present)
- Becki Battista (6th year at URC, 12th year at ASU) interests: promoting outdoor physical activity, encouragement of kids to be physically active
- Gary McCullough (7th year at URC, 7th year at ASU)
- Elaine Berry (15 years at ASU)
- Marie Hoepfl (3rd year, 24th year at ASU) interests: technology engineering and education STEM, renewable energy)
- Christine Hendren (1st, 1st establish integrating cross-disp complex enviro health problems)

➤ Staff

- Kate Hoffman, Executive Assistant, Office of Research
- Katie Howard, Associate Director, Grants Resources and Services

➤ Approve the minutes from the April 21, 2020 meeting. VOTE: 9 – Approved, 0 Opposed, 4 Abstained. Motion passes.

## **New Business**

1. The University Research Council mission, purpose, vision, and structure – Ece Karatan

The University Research Council is tasked to stimulate all types of research and creative endeavors. URC addresses issues across campus in a unique way because of the broad campus representation, including faculty from all colleges and the libraries, and faculty and staff representing all campus units related to research. There are elected and appointed people. Ece is the chair and appoints the administrative members. Faculty Senate elects members for 3-year terms.

Ece shared her screen that showed Office of Research and campus partners. Karatan displayed a powerpoint outlining all Office of Research units and partners listed (Grants Resources and Services, Research Design and Analysis, Research Protections, Sponsored Programs, Special

Funds Accounting, Office of Student Research, Institute for Health and Human Services, Cratis D. Williams School of Graduate Studies, and the Research Institute for Environment, Energy and Economics). IHHS and RIEEE are institutes.

RECAPP 2020, encourage you to visit: <https://sites.google.com/appstate.edu/recapp2020/home> for the recorded sessions. Alicia Jackson is the recipient of the Chancellor award. Congratulations!

Return to research. Almost all types of research allowed except for certain human subjects. See the following websites for details:

Continuity of Research:

<https://research.appstate.edu/continuity-research-creative-and-scholarly-activities>

Ramping up Research (human subjects):

<https://research.appstate.edu/ramping-research-and-creative-activities-app>

Ramping up Research explains how faculty may apply for research with human subjects and the flow chart summarizes the process. Registration is through InfoReady. Documentation including extensive risk mitigation and contingency plans is required. The Department Chair approves, then the Dean or the designated Associate Dean approves. The final step is review and approval by the Vice Provost for Research and 1-3 members of the Human Subjects Research Task Force. This will continue as long as the pandemic continues. The “end date” that appears in the InfoReady portal is just a placeholder. There is not a deadline.

Human Subjects Research Registration:

<https://appstate.infoready4.com/#competitionDetail/1821959>

## 2. Grant Program Process Introduction - Katie Howard

Grant applications for the Fall awards are due at noon on October 20th. Panel assignments of Arts & Humanities, STEM, Social Sciences, Business, & Education, and Health have been created. Administrative faculty also serve on panels. Please email Katie acceptance of the panel appointment or if you plan to submit an application to recuse yourself. Most likely you will know a colleague whose application you will be reviewing. Please do your best to review applications equally. It is fine to assist faculty from the area that you represent who may approach you to ask for preliminary feedback of their application.

Katie is happy to meet with new members to discuss the process. However, panel instructions, an instructional video, and presentation slides can be found using the following links:

Panel Instructions:

<https://docs.google.com/document/d/1LAiADlIt83jK0Jc6RTA7NopAdRyxoCRlekrhg9tS23c/edit?usp=sharing>

Reviewer Training Video:

<https://drive.google.com/file/d/1-R6g9-howM6cM7YNa2gUNjfBMUrcOPRg/view>

Reviewer Presentation Slides:

<https://docs.google.com/presentation/d/14qyCa2dbNMh6G4sROJ1ZBRkDUHwINH7dWujuY0yRBM4/edit#slide=id.p>

Applications are assigned to the chair of the self selected panel of choice after a tech review. The total quantity of applications received range from around 28 to 32 per semester and reviews for each panel ranges from 4 to 11. There will be a first impression review following the rubric. A preliminary summary will be given to chairs. The threshold number will be used based on the scoring. The entire panel is expected to meet for final funding recommendations. The vote will be held on November 17th. \$50,000 per semester is the total amount to award. Panels may need to lobby for their applications if they fall below the scoring threshold if funding remains available.

#### 4. Agenda Items for Future Meetings Discussion - Ece Karatan

There are six meetings for this year with two of them reserved for reviewing and awarding grants. Last year, everyone was asked for one or two thoughts, ideas, issues, and topics. Three topics were identified (time, funding, enhancing research and creative activities) and individuals self-selected into three sub-groups discussing these topics. Progress was cut short due to COVID. However, the work continues. This URC membership will add topics. Also, a report of last year's sub-group discussions will be shared and educational sessions (last year educational sessions: copyright and IP) added to future meetings.

Additional discussions

Christine Hendren, RIEEE Director is happy to meet with people to discover how RIEEE can connect with the work you do. Hendren offers an open invitation to meet. She is an expert in team science.

In person Conferences are not happening. However, platforms to continue to host virtually. Zoom is not capable of concurrent sessions. How are virtual conferences being conducted?

Becki Battista answered that the Office of Student Research is hiring Forager One to host the virtual Student Research Day. Forager One has reasonable rates and is familiar with hosting virtual conferences. OSR has received quick responses to their inquiries.. Will the UNC System purchase an enterprise license? That is unknown at this time.

URC updates in meeting materials is a document that contains information from the VPR and Directors of the Office of Research and its campus partners.

**Adjournment 4:54 pm**