

**University Research Council**  
**March 19, 2019 Meeting Minutes**  
**417 Beacon Heights**  
**4:00 pm - 5:00 pm**  
**Approved**

**Present:** Maryam Ahmed, Rebecca Battista, Gabriele Casale, Karen Fletcher, Marie Hoepfl, Charna Howson, Ece Karatan, Tammy Kowalczyk, Gary McCullough, Julia Pedigo, Amy Roberts, Robin Tyndall

**Excused:** Elisabeth Cavallaro, Tracy Goodson-Espy, Neel Das, Alecia Jackson, Maurice Meilleur, Caroline Smith

**Absent:** Pam Mitchem, Iryna Sharaievska, Twila Wingrove

**Staff:** Kate Hoffman

**Guest:** Agnes Gambill

Call to order – Ece Karatan 4:06 pm

**MINUTES:** Approval of the January 15, 2019 minutes approved – Tyndall abstained.

**Brief Announcements**

- Office of Research - Ece Karatan

A slide was shown of how Office of Research units and other campus partners interact.

- Grants Resources and Services – Karen Fletcher

Thirty two URC applications (nine Arts and Humanities, eight Social Science, ten STEM, and five Health) have been received. Preliminary reviews are due by noon on Friday, March 22, 2019 and panel recommendations are due by 8 am on April 11, 2019.

A GRS Strategic Opportunities and Communication Specialist begins on April 1, 2019. This position is ¾ time and will focus on strategies for competitive funding opportunities

Open Access Week - OR partnership with the Library

- March 20, 2019 - Open Educational Resources Lightning Talk, Tech4Teach Fair, 420 Parkway Ballroom, PSU
- Paywall: The Business of Scholarship, March 21, 2019, 7-8:30pm, Greenbriar Theater, FREE admission
- Scholarly Publishing & Open Access Workshop, March 22, 2019, 12noon - 1pm, Belk Library 421, Lunch provided.

- Research Data Analysis – Ece Karatan on behalf of Twila Wingrove

Workshops include (register at [workshops.appstate.edu](http://workshops.appstate.edu)):

- How to Do T-tests and ANOVAs, April 17th, 2:00 – 4:00 pm, 327 Belk  
This is designed as a beginner course, but is a good refresher course.

- Research Protections – Robin Tyndall

The Office of Human Research Protections Common Rule revision for IRB has taken effect on January 21, 2019. Research Protections has been updating information and providing guidelines regarding the changes on its website. As a result of these regulations research in certain situations no longer require consent forms. IRB forms have been added and current ones have been updated. A new form has been included called the Concise Summary. Robin has produced and uploaded a short introduction video about this Concise Summary Statement.

A consent form writing workshop is being planned for April. Office of Research will jointly present with the Appalachian Regional Healthcare System clinical research team. The workshop will focus on writing clear and concise consent forms for participants for all disciplines. Participants need clearly defined consent forms to understand their role in research projects. Food will be provided.

Each URC member answered the responsible conduct for research survey. Robin thanked the membership. Sixty percent of you have taught RCR to students. Everyone attested to knowing the policy exists. Online resources for data storage within the context of open science were favored over workshops. Guidance on authorship management and an introduction to conflict of interest responsibilities were requested as well.

- Sponsored Programs - Charna Howson

February statistics include proposal submission dollar value is up 136% requesting \$44.8 million. Proposal requests are down 10% at 138 proposals. Awards are 85 each at \$9 million.

Apropos Cohort 7 is being finalized and up to 13 people will be accepted. Everyone who applied is expected to be included. Please encourage departmental administrators to apply and attend future cohorts.

NSF sexual harassment policy requirement is to notify if there is a finding of sexual harassment about and/or if an administrative action is taken against an NSF-funded individual. No current ASU NSF projects are currently affected. NIH is expected to mirror the NSF requirement. Ece shares there will soon be further clarification about policy and procedures regarding the new requirements for NSF.

The Fellowship Template is being revised to improve readability and more clearly delineate the the distribution of Fellowship dollars and released salary dollars per Policies 221

(Fellowships) and 204 (Buyout). The current template helps, but there is still a high level of confusion.

- Special Funds Accounting – Amy Roberts

Fall Effort Reports have been due since March 15, 2019. KPI indicator is red at a 79% response rate. Please submit them. A 98% response rate is required to reach green. Each accounting areas is to report to the UNC System Office at the end of each month. Some department administrators help collect these.

SFA moved off-campus to the first floor of Charleston Forge in Industrial Park at 251B. Take the AppalCART Orange route. However, if you drive, there is ample parking.

- Student Research – Becki Battista

The next two months will be busy at OSR. Abstract deadline for the 22<sup>nd</sup> Annual Celebration of Student Research and Creative Endeavors has been extended to Friday, March 22, 2019. Over 160 abstracts have been submitted and are now under review. Geology, HES, and Geography & Planning are the departments that have submitted the most so far. The event is Thursday, April 18th from 9am-5pm. Food and chocolate business cards will be provided. Please encourage students and faculty to attend and celebrate.

Encourage students to nominate a faculty member for the Undergraduate Research Mentorship Excellence Award. Nominations are due March 27, 2019. It is difficult to get information out to the students via the announce system.

- RIEEE – Tammy Kowalczyk

A Post-Doc Fellow has been hired through the College Arts and Sciences to work with the Oak Ridge carbon emissions data collection that began in the late 1800s. Dennis Gilfillan will start April 15, 2019.

Concert Grants (Standard, Planning, and Communication, Education and Engagement) have been announced. Two proposals have been received and one has been awarded. Please encourage people to apply. These have rolling deadlines and reminders will be sent.

A faculty expertise database is being worked on using existing faculty profiles.

- IHHS – Gary McCullough

Information regarding IHHS research initiatives is located on the website at [IHHS.appstate.edu/research](http://IHHS.appstate.edu/research). Priorities of interdisciplinary research and rural populations, affiliations (fellows, associates, and affiliates), and collaborators are listed.

Contact Gary prior to working with Appalachian Regional Health System and he will help you navigate the process.

IHHS reinvests IHHS F&A receipts back to the faculty for projects run through the institute.

## **NEW BUSINESS**

### **1. Digital Scholarship – Agnes Gambill**

Agnes Gambill, head of scholarly communications based in the Library works with Pam Mitchem. Scholarly Communications assists with the guidance and use of copyrights. Agnes answers copyright questions (online or face to face course permissions, film copyright, photograph use in promotional material, scholarly publishing, outreach and education, and institutional repository).

One can obtain help with interpreting publishing agreements which includes open access. Agnes is a facilitator in the Digital Humanities Working Group. An aim is to reduce the cost burden to students by utilizing available online resources. Scholarly Communications assists with institutional publishing and creating online journals. Outreach includes copyright, publishing, open access and related policies such as copyright laws in Europe. Feel free to contact me.

### **2. Faculty Research, Scholarship, and Creative Endeavors Celebration Day Format – Ece Karatan**

This is an event to acknowledge all faculty research and will be all inclusive and open to all of campus. What is the best format for this event? Currently, three minute talks, twenty minute talks, a poster session, and a reception are planned. The event shall be 1 pm until 4 pm and a reception is held from 4 pm until 5 pm. Ece is open to event theme suggestions. Please share your ideas about how we can embrace faculty members.

Julia Pedigo suggests a performance space (a stage with sound) for dance or music. Designate specific times for performances. Ask Adam Booker, a URC awardee, to perform. Tammy Kowalczyk adds that informative videos of faculty conducting research helps educate other faculty regarding current research practices. Karen Fletcher suggests using Tech4Teach equipment where screens are set up all along a room. Members suggest one location for all of the events and stagger the different types of events throughout the day.

Gabe Casale suggests in the future to tie the event in tandem to the well-attended Fall Morgan Lecture. A few chairs and deans can nominate faculty and commit to attend.

Tammy suggests to ask people who work in clusters or someone who got a NSF to present to help others understand how to they got their grant. Ece says that research clusters can be a possible theme.

Ece says faculty members will be invited to help plan the event and discussions will be held on how to encourage student attendance.

### 3. Facilities and Administration Cost Expenditure Analysis - Ece Karatan

Ece has begun collecting data on how colleges and departments spend and use F&A Receipt Returns. A spreadsheet of general types of expenditures by department and by college is reviewed. Primarily expenditures are used on salaries for graduate assistants etc., equipment, and faculty travel for research purposes. Colleges prefer to keep the monies on hand for larger purchases.

Tammy, a co-chair of the UPPC, is urging members to complete the strategic plan feedback form regarding Strategic Direction #2. Relay specific action plans and resources needed. Identify the challenges faculty face and suggest ideas to remove barriers beyond money. Email Tammy (kowalczykt@appstate.edu ) or use the link (<https://irap.appstate.edu/planning/strategic-planning/university-planning-and-priorities-council-uppc>).

**Adjournment – 5:07 pm**